



FORM

DIOCESE OF TUCSON CRIMINAL HISTORY CHECK TRANSMITTAL

RENEWAL

INDICATE CURRENT APPLICANT STATUS:

Priest	_____	Volunteer	_____
Employee	_____	Deacon	_____
Religious	_____		

Applicant's Name: _____ Date of Birth: _____

If applicable, please enter **MAIDEN** or other previous name used: _____

Parish/School/Agency: _____ City: _____

The following documents are required with this Renewal Transmittal form:

- Permission to Obtain Information form. *(Please include birth date.)*
- \$12.50** Criminal History Check Processing Fee (Consumer Agency)
(Please note if a more extensive background check is needed an additional fee will apply)
- If clearance is DPS Card:** Copy of DPS Clearance Card is enclosed - Expiration Date: _____
(If a person has a DPS Card, a copy of employment or volunteer application is required. A fee and a Permission to Obtain Information form are NOT required with a DPS Card.)

Choose any additional searches required:

- \$20.00** Motor Vehicle Report *(Required for all using Church-owned vehicles.)* The following information is required in addition to the Permission to Obtain Information form:

_____	_____	_____
Driver License Number	State of Issue	Expiration Date
- \$15.00** Credit History Report *(Recommended for all involved in financial matters.)* The following information is required in addition to the Permission to Obtain Information form:
Social Security Number: _____

Check Enclosed: *(Check from parish is requested instead of individual personal checks. **Do not submit cash**)*

- PLEASE ENTER:** Check number: _____; Check Amount: _____; Fee amount for this application only: \$_____. *(Checks must be made payable to Diocese of Tucson and consist of background search fees **ONLY**.)*

TODAY'S DATE: _____ **C.O.'S NAME:** _____ **Rev 1/2014**
Please print _____ Sign _____

For Office Use Only:

Fingerprint Log #: _____	Clearance Memo: _____
Fingerprint Status: _____	DPS Card Expiration: _____ (if applicable)
Credit Check: _____	ParishSoft Database Entry: _____
Motor Vehicle Check: _____	