

# THE DIOCESE OF TUCSON

## Property Change Request

### CONSTRUCTION OR REMODELING

ALL PROPERTY CHANGES **MUST** BE REPORTED IN WRITING IMMEDIATELY AND SENT TO:

**PROPERTY AND INSURANCE OFFICE**

P.O. Box 31

Tucson, Arizona 85702-0031

EMAIL: [liza@diocesetucson.org](mailto:liza@diocesetucson.org)

PARISH/LOCATION : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

REPORTED BY : \_\_\_\_\_

PHONE NO. : \_\_\_\_\_

DATE REPORTED : \_\_\_\_\_

#### **CONTRACTOR:**

NAME : \_\_\_\_\_

ADDRESS / PHONE : \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

#### **CHECK ONE**

\_\_\_\_\_ PROVIDE COURSE OF CONSTRUCTION / BUILDERS RISK COVERAGE FOR A NEW BUILDING.

\_\_\_\_\_ PROVIDE COURSE OF CONSTRUCTION / BUILDER'S RISK COVERAGE FOR THE REMODEL /  
RENOVATION OR ADDITION AT AN EXISTING SITE.

1. ADDRESS OF CONSTRUCTION SITE : \_\_\_\_\_

2. WHAT IS BEING BUILT : \_\_\_\_\_

3. COST OF PROJECT : \_\_\_\_\_

4. STARTING DATE : \_\_\_\_\_

5. EXPECTED FINISH DATE : \_\_\_\_\_

6. NUMBER OF SQUARE FEET : \_\_\_\_\_

7. NUMBER OF STORIES : \_\_\_\_\_

#### **CONSTRUCTION:** (PLEASE CIRCLE ALL THAT APPLY IN EACH CATEGORY)

8A. **WALLS:** WOOD FRAME METAL FRAME MASONRY BLOCK

STEEL FRAME REINFORCE CONCRETE

8B. **ROOF:** BUILT-UP TILE WOOD SHINGLES COMPOSITION METAL

8C. **FLOORS:** CONCRETE WOOD